
OR Scotland Installation Guide

ver. 1.0

Version History

Version	Date
v.1.0	20 March 2015

Key changes to previous version

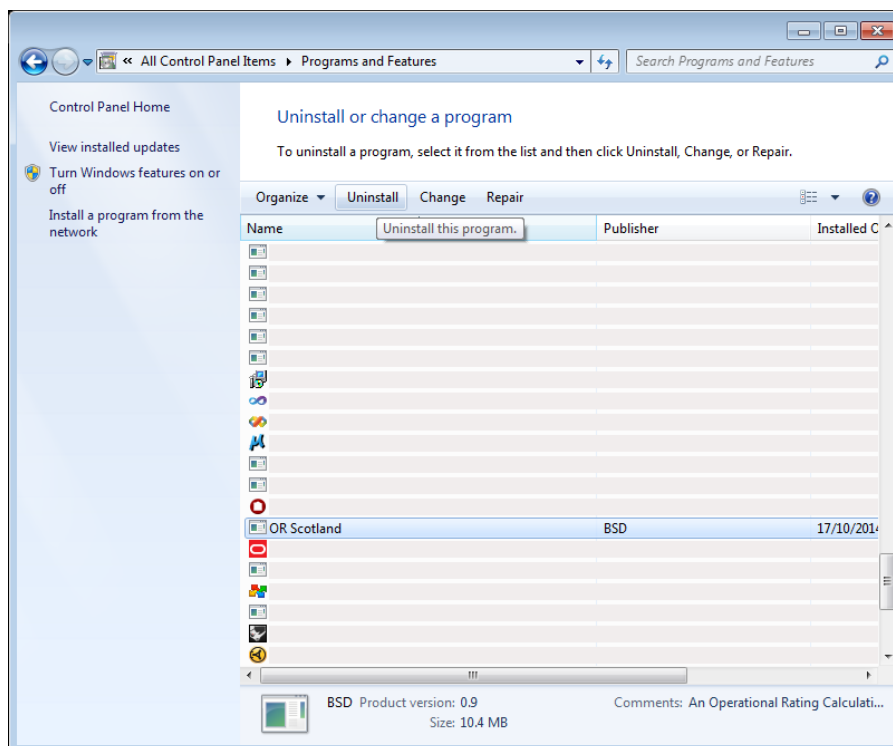
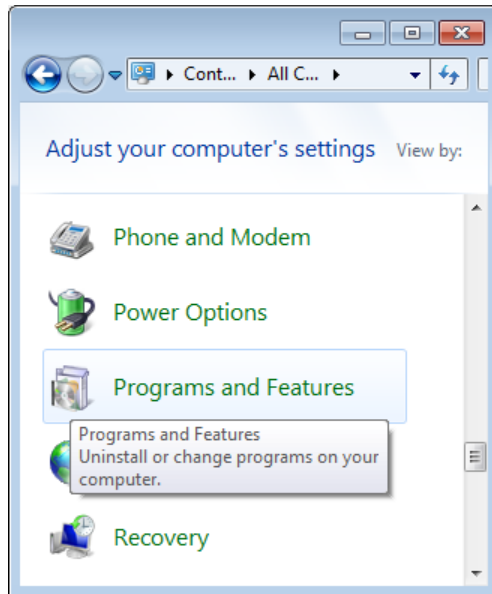
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Version QA

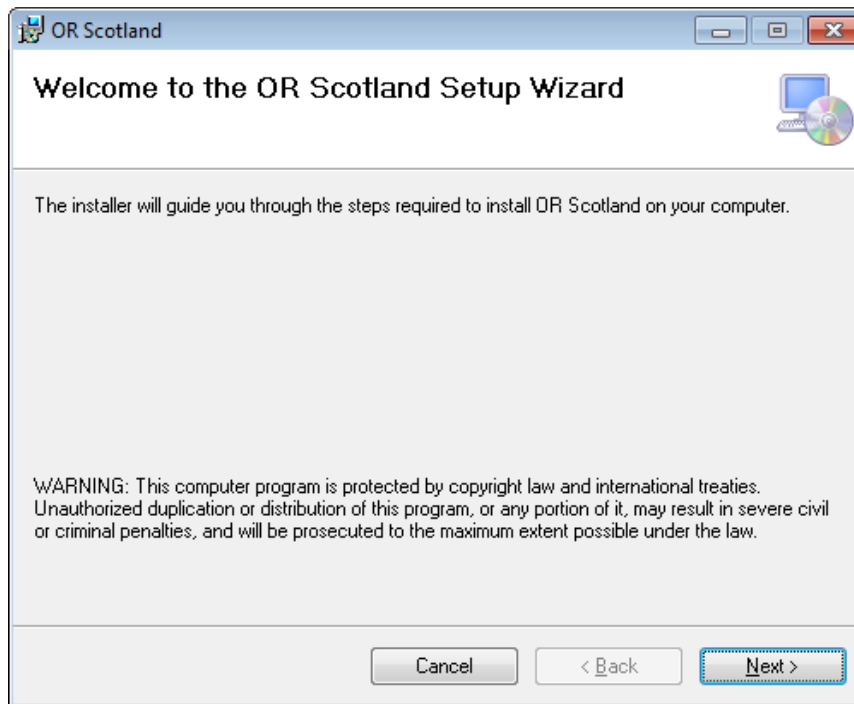
Author	CP	20 March 2015
Checked	LD	20 March 2015

Installation Guide

1. The OR Scotland software is a Microsoft Windows desktop application and it is not available for other operating systems.
2. The installation files need to be extracted from their compressed format into an empty folder. Ensure that the file extraction process is carried out properly and completely (i.e. not through drag-and-drop into new folder). This ensures all required files are extracted for installation use and errors are avoided.
3. The user must ensure that the previous installation/ version of the software is removed before attempting to install a new version of the software. Please use windows '**Add or Remove Programs**' facility (also called '**Programs and Features**') found in '**Control Panel**' to do so.



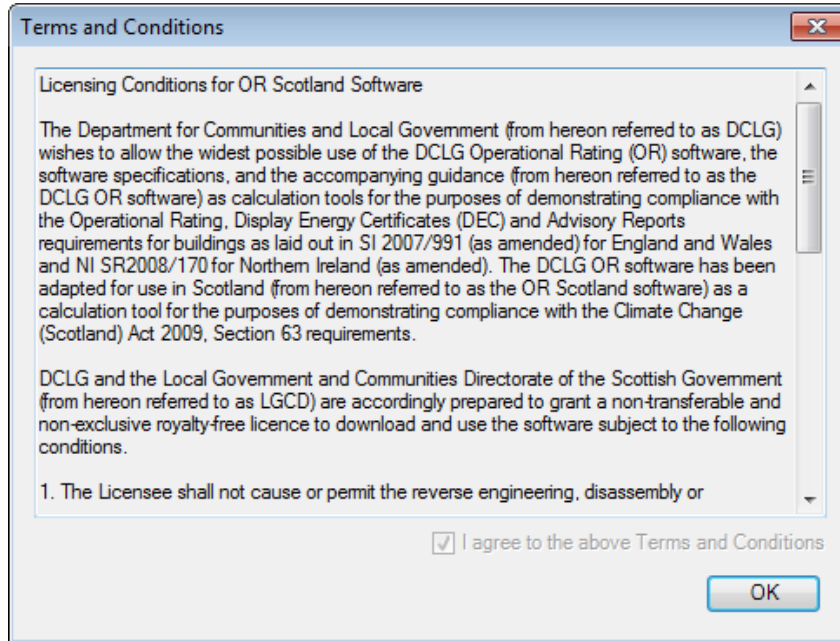
4. The OR Scotland software requires Microsoft .NET Framework 2.0 and an internet connection will be required to download the relevant .NET Framework patch. The user will be prompted automatically if this installation is necessary.
5. Prior to commencing the installation process, users should confirm with their organisation IT department that they have the appropriate “rights” to install software. Some users may require administrator “rights” to install OR Scotland or to update the Microsoft .NET framework on their organisation computers.
6. Click on the '**Setup.exe**' file to start installing the software.
7. Click '**Next**' to begin installation.



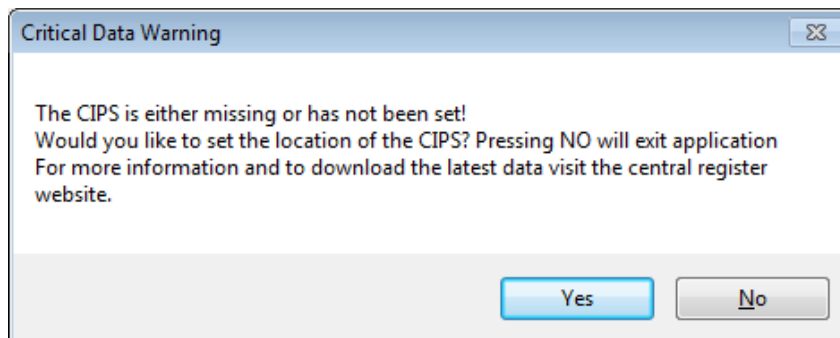
8. Select the installation directory (default is recommended). Then click “Next” twice and “Finish” once.



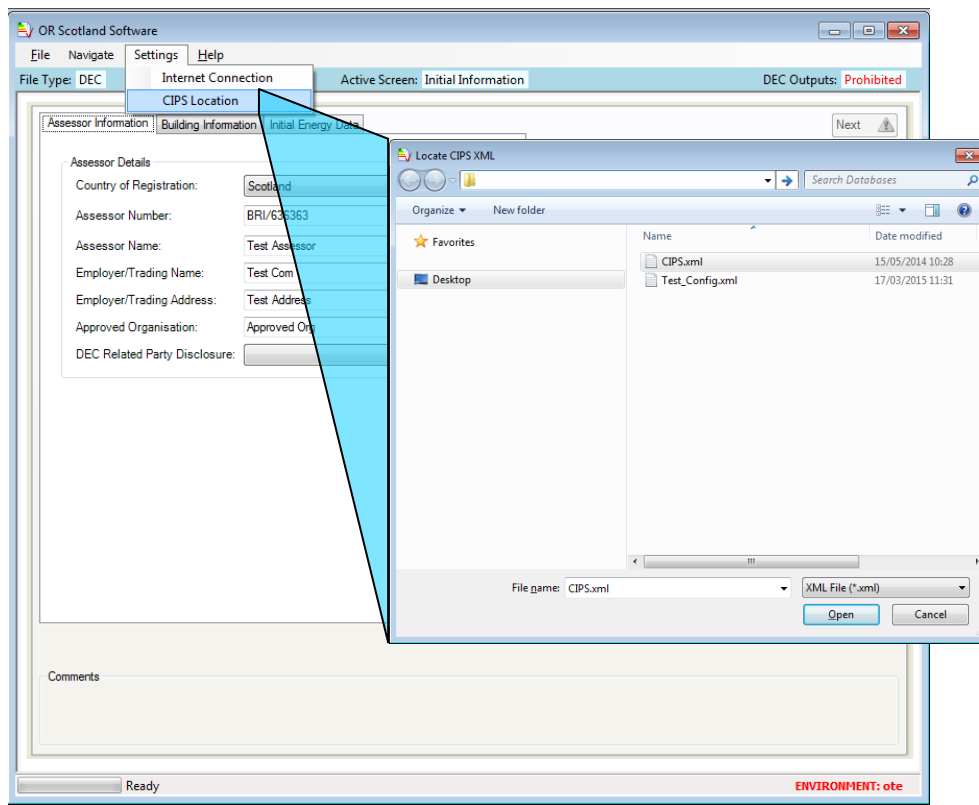
9. The user must agree to the Terms and Conditions of usage of the software, shown in the pop-up screen, before the software starts for the first time after a new installation.



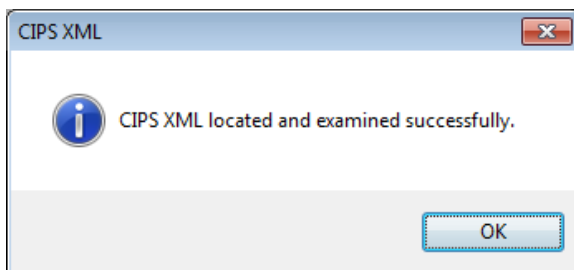
10. Before using the software, the user must link the software to a valid CIP Scotland (CIPS) file. The CIPS file must be in an XML format. A valid CIPS file must be obtained to produce accurate and valid Operational Rating (OR) outputs. A valid CIPS file may be obtained from the Scottish EPC Register.



11. For trial and training purposes a 'dummy' CIPS file has been made available with the OR Scotland download package. The 'dummy' CIPS file is located in the 'Databases' folder, which is automatically installed in the location specified by the user during the OR Scotland installation process. Please note that using this 'dummy' CIPS file will NOT produce valid and accurate OR outputs. To link OR Scotland with a valid CIPS file, users must navigate to 'Settings' and click on 'CIPS Location'. This opens a dialog box where the user specifies the location of a valid CIPS file (preferably on a local drive). This links the software to a valid CIPS file and allows the software to produce accurate and valid OR outputs.



12. Successful linking to the CIP XML will be flagged by software.



The OR Scotland software is now setup and ready to be used.